



EVENT DISPLAY APPLICATION FORM

**COTSWOLD AIRPORT, CIRENCESTER,
GLOUCESTERSHIRE, GL7 6BA**

Submitting this application form registers your interest in taking space at the event (Re-enactment, Vintage Commercial vehicles, Military vehicles, Emergency vehicles, Steam Engines) it does not guarantee that we will be able to offer you stand space nor that any space offered will necessary be as requested below.

Stand space is offered on the understanding that you will promote the show via all available media (website, social media etc.)

Please complete the entire application form and return as soon as possible via email to amy@livepromotions.co.uk If you don't have the facility to send digitally please post to: COTSWOLD REVIVAL C/O Live Promotions Events Ltd, Riverside Quay, Double Street, Spalding, Lincolnshire, PE11 2AB.

PART 1 - CONTACT DETAILS

COMPANY NAME			
CONTACT NAME		POSITION	
ADDRESS PLEASE NOTE TICKETS ARE SENT TO THIS ADDRESS			
TELEPHONE NO		MOBILE NO*	
EMAIL ADDRESS			
WEBSITE AND/OR FORUM ADDRESS			

PART 2 - STAND INFORMATION

SIZE OF SPACE REQUIRED (METRES):	
NUMBER OF TICKETS REQUIRED FOR THE WEEKEND:	
NUMER OF VEHICLES TO BE DISPLAYED:	
ANY SPECIAL REQUESTS: PLEASE NOTE WE MAY NOT BE ABLE TO FULFIL ALL REQUESTS	

Please forward a photograph of your stand/set up with the application form.

Please note we do not allow for any trading from the stands. People will be invoiced accordingly if found doing so. If you would like information on trade stands please contact gina@livepromotions.co.uk

PART 3 - DECLARATION AND SIGNATURE

By completing this booking form you are entering into a contract with Live Promotions Events Ltd and acknowledge all Terms and Conditions (see www.livepromotions.co.uk for details)

Please tick the box and sign below to acknowledge you have read our Terms and Conditions.

SIGNED:	DATE:
PRINT:	POSITION:

PART 4 – PUBLIC LIABILITY INSURANCE DETAILS

Neither the organisers, the exhibition site owner nor the sponsors accept any responsibility for damage or loss of any properties introduced by the exhibitors and/or their agents/contractors. Exhibitors are especially warned that the exhibits are the sole responsibility of the exhibitor to whom they belong. Exhibitors should effect their own insurance against all risks.

Insurer Name:		Branch:	
Policy number:		Expiry Date:	

PART 5 - RISK ASSESSMENT FORM

Please consider what risk there is to those building up trade stands and to members of the public during the event. Outline the steps you propose to take to minimize the risk. To enable us to plan and manage the show safely you must fill in the risk assessment form. You will be held fully liable for any loss occurring from any hazards/risks introduced to the show we are unaware of.

Company Name and Address:	
Responsible Person:	
Date Assessment undertaken:	
Mobile number for onsite contact:	
Signature of assessor:	

Hazards may include: slipping/ tripping hazards, moving part of machinery, noise, work at height, fumes, LPG on site.

Persons at risk: contractors, members of the public, stand staff.

Controls to minimize risk: provide adequate training, fire evacuation plan, and adequate procedures.

Hazard	Persons at risk	Controls to minimize risk